COMPENSATORY TIME SHEET

EMPLOYEE:_____ _____SCHOOL YEAR

DATE EARNED/USED	REASON EARNED/USED	*EARNED CURRENT	*EARNED TOTAL	^ USED CURRENT	^USED TOTAL	BALANCE (EARNED/USED)	SUPERVISOR APPROVAL	SUPT. APPROVAL	TREAS. OFFICE

*A maximum of 40 hours may be earned per contract year.

^ Time must be used in the same contract year it is earned.